

RUSH PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
July 12, 2016

PRESENT, T. Shearn L. Laskowski, K. Pruden, K. Kirk, J. Lederman, K. Stevens, K. Ringo, K. Flass (Director), R. McCarthy (Town Board)

NOT PRESENT: H. Iannone (Friends)

APPROVAL OF June 21, 2016 MINUTES: On a motion by L. Laskowski to approve the minutes as amended and seconded by K. Kirk, motion was carried and minutes approved.

NEXT MEETING: September 20, 2016 (K. Pruden will not be available for meeting)

OLD BUSINESS: Discussion was had with regard to the J. Williams situation. Next court date is September 12, 2016.

Discussion was had with regard to status of Long Range Plan. T. Shearn advised it was almost ready to submit to the Board for review. Committee will meet one more time to finalize.

NEW BUSINESS: Budget was discussed and upon motion made by K. Pruden and seconded by L. Laskowski, the budget was approved for submission to the Town Board.

The Board extended its appreciation to L. Laskowski for her tenure on the Board and her much appreciated contributions over the years. Upon motion made by L. Laskowski and seconded by K. Pruden, K. Kirk is now Vice President of the Board.

There are a couple of residents who have indicated an interest in serving on the Board. T. Shearn and K. Kirk will follow up with them.

FRIEND'S REPORT: No report. K. Flass advised there is an issue with the concert scheduled for July 15, 2016, as one of the band members has passed away. Another individual has offered to give a tribute concert on July 15, 2016 in the band's stead, which is greatly appreciated by the Board and the Library.

TREASURER'S REPORT: K. Ringo provided the Board with his report and advised that the Library is in good fiscal shape. K. Ringo also advised the Board that he is stepping down as Treasurer and that this would be his last meeting. The Board extended its thanks to K. Ringo for his excellent contribution to the Board. K. Ringo requested that T. Shearn select board members for signatory authorization on the checking account. T. Shearn, K. Pruden and K. Stevens signed the checking account signature authorization form which K. Ringo will provide to M&T Bank.

DIRECTOR'S REPORT: K. Flass reviewed her report submitted to the Board. Circulation is down but door count is up. Vouchers #101 through #114 totaling \$4,028.60 were submitted for review by the Board. K. Flass advised that due to the Board meeting being moved up, the Frontier bill (voucher #101) has not been received, therefore, approval of that voucher is based on an estimated payment.) Upon motion

made by K. Pruden and seconded by L. Laskowski, motion was carried to pay the July vouchers as submitted with the caveat that the Frontier voucher is approved for payment not to exceed \$250.

K. Flass advised the Board that the allotted budget for Visiting Artist Fees has now been depleted and advised that in the past the Board has approved funds to make up the shortfall. Upon motion made by K. Pruden and seconded by K. Kirk, the Board authorizes up to \$800 to be provided to the Library to cover Visiting Artist Fees for the rest of the year.

K. Flass discussed the Gazebo garden and that there had been a complaint about its upkeep. Board discussed the viability of hiring a gardener and/or continued use of the valued volunteers. K. Pruden contributed that there has been a drought which is a contributing factor to the upkeep of the garden. Board agreed to table this matter and will revisit it should it be required.

TOWN BOARD LIAISON REPORT: R. McCarthy advised the Board that updates are being made to the pavilion and the yellow steps in the playground are being replaced. R. McCarthy advised the Board that the Farmer's Market was held at the Town Hall and that the Market is held on Wednesdays from 3:00 p.m. to 6:30 p.m.

ADJOURNMENT: On motion by K. Pruden and seconded by L. Laskowski, the meeting was adjourned.

Respectfully submitted,

Kelly Pruden, Board Secretary

Rush Public Library, a community resource for over 100 years