

RUSH PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
March 20, 2018

PRESENT: K. Kirk, K. Pruden, C. Raymond, B. Herman, J. Lederman, L. Laskowski, T. Shearn, H. Carter, K. Flass (Director), R. McCarthy (Town Board)

APPROVAL OF FEBRUARY 20, 2018 MINUTES: Motion by B. Herman and seconded by T. Shearn to approve the minutes. Motion passed.

NEXT MEETING: April 17, 2018

OLD BUSINESS: K. Flass discussed the network cabling project quote. H. Carter reviewed the proposed costs and the expected contribution from the federal government. Motion made by T. Shearn and seconded by J. Lederman to move forward with the cabling project with the approved cost of \$2,230. H. Carter was directed to draft a letter to Brie Harrison inviting her to next board meeting.

J. Lederman discussed the closing of the library during the recent inclement weather.

NEW BUSINESS: K. Flass responded to questions from the Board with regard to the 2017 New York State Annual Report. Motion made by H. Carter and seconded by B. Herman to approve the report. Motion passed.

TREASURER'S REPORT: L. Laskowski reviewed the Bank Accounts Register. Motion made by T. Shearn and seconded by H. Carter to approve check #1137. Motion passed. Motion made by T. Shearn and seconded by C. Raymond to approve the Banks Accounts Register. Motion passed.

DIRECTORS' REPORT: K. Flass reviewed her report submitted to the Board. Circulation was down but the library did well in comparison with other similar sized libraries.

Mandatory Safety Training: K. Flass discussed the Town's mandatory safety training and the requirement of board volunteers to attend.

Roof Leak: K. Flass advised there is no update as to the status of the roof leak.

Foreign Language Databases: K. Flass discussed the foreign language databases which were presented for consideration by the Board. The cost is based on population size. K. Flass advised that the Rush Henrietta School does not have any database support for their foreign language courses. Motion made by T. Shearn and seconded by H. Carter to purchase Pronunciator with Board funds for one year. Motion passed.

Town Abuse/Molestation Insurance: K. Flass will check with other libraries regarding their background check policy.

Vouchers: Motion made by C. Raymond and seconded by T. Shearn to approve vouchers #30-44 totaling \$3,987.62. Motion passed.

FRIEND'S REPORT: Friend's report given by K. Flass. Discussion of thank you gift for acknowledgment of H. Iannone's past dedication and time to the Friends. K. Flass will purchase a gift card from Wild Wood Country Club in the amount of \$100. There will be a notice in the newsletter asking for interested candidates for the new chairperson of the Friends. T. Shearn will chair the next meeting scheduled for 4/10/18 at 7 p.m. and B. Herman will prepare the agenda.

TOWN BOARD LIAISON REPORT: The revamp of the Veteran's Park is moving forward

ADJOURNMENT: Motion by B. Herman and seconded by C. Raymond to adjourn the meeting. Motion was passed and the meeting was adjourned.

Respectfully submitted,
Kelly Pruden, Board Secretary
Rush Public Library, a community resource for over 100 years.